



APPLICATION FOR TRANSFER OF PDRP LEVEL

Only complete this application if you are currently on a NCNZ approved PDRP.
Transfer of PDRP level is in accordance with clause 27.9 of the DHB/NZNO Nursing and Midwifery
Multi Employer Collective agreement (2018 - 2020)

Applicant Name:

APC Number & Expiry Date:

HDBHB Employee Number:

Start date at HBDHB:

Position / role title at HBDHB:

HBDHB work area:

CNM Name (or equivalent):

Current PDRP level: For RN's Competent / Proficient / Expert / Senior

(Please circle) For ENs Competent / Proficient / Accomplished

Transferring from Organisation
(including ward / department):*

*Please note transfer only occurs from NCNZ approved PDRP programmes.

Please attach:

- Copy of PDRP level certificate or
- Copy of letter from PDRP Coordinator detailing level attained

Please note PDRP level must have occurred within the last 3 years or proof of maintenance of level within the last 3 years is required. Transfer cannot be approved without this verification.

I _____ understand transfer of PDRP level is for 12 months from the date of employment. Within 12 months of employment, a new submission to the Hawke's Bay DHB PDRP is required.

Signature of Applicant:

Date:

Please send completed form and documents to (or if you have any queries concerning this transfer):

PDRP Coordinator

Kathryn (Kathy) Monson

c/- Education Centre, HB Hospital

or email kathryn.monson@hbdhb.govt.nz

Once PDRP transfer has been confirmed, the PDRP coordinator will advise HBDHB payroll services (as applicable) to commence any appropriate PDRP payment (as per DHB/NZNO MECA)